

Program Advisor, Illini Union Board
Illini Union
University of Illinois

Position Functions & Major Responsibilities:

The Illini Union, the community center of the University of Illinois at Urbana-Champaign, is seeking a talented student affairs professional to serve as a Program Advisor in the Student Programs and Activities Office.

Reporting to an Assistant Director of the Illini Union, the Program Advisor will manage multiple assignments while fulfilling the Illini Union goal of building community among students, staff, faculty and alumni of the University of Illinois at Urbana-Champaign. The position will share responsibilities with other program advisors for the daily advisement and management of the Illini Union Board (IUB) while participating in university wide community-building programming efforts.

As an advisor to the Illini Union Board, the Program Advisor will work with a diverse group of student leaders and volunteers in coordinating more than 150 cultural, educational, and social programs to the campus community – ranging from concerts, musicals, cultural events, late night programs and lectures - each year and together with other program advisors manage a \$600,000 budget. The Board is known for its emphasis on programs that meet the needs of a diverse campus, while providing outstanding opportunities for students to develop leadership and programming skills. Evening and weekend hours are expected of this position.

The University of Illinois at Urbana-Champaign The successful candidate will enjoy working with an academically gifted, diverse student population at a Big Ten campus. The University of Illinois at Urbana-Champaign has an enrollment of 38,291 (28,271 undergraduate students and 10,020 graduate and professional students). The campus covers 1,454 acres and is located in the twin cities of Champaign and Urbana (combined population: 100,000) and the surrounding area. It is situated about 140 miles south of Chicago, 120 miles west of Indianapolis, and 170 miles northeast of St. Louis.

Minimum Requirements: Bachelor's degree required (Master's degree preferred), plus two years experience in student activities and programming as a student or professional, and a genuine commitment to multiculturalism and community-building. Experience in a college union and/or student activities is preferred. Ability to relate to and work with diverse students is essential.

Application Instructions: Position is full-time with a start date on or near September 22, 2009. Salaries are commensurate with experience, with an excellent benefits package. A cover letter of application, resume, and the names, addresses, e-mail addresses, and telephone numbers of three professional references should be sent to:

Program Advisor Search Committee Chair
227 Illini Union; 1401 West Green Street
Urbana, IL 61801
Phone: (217) 333-0160; Fax: (217) 333-7872

e-mail: iuemployment@uiuc.edu

For more information about the Student Programs and Activities Office or the Illini Union, please refer to <http://www.union.uiuc.edu/involvement.htm>.

To ensure full consideration, application materials must be received by **Monday, August 17, 2009**. Please note that official academic transcripts will be required of the finalists.