ILLINI UNION STUDENT ORGANIZATION COMPLEX
CABINET STORAGE SPACE APPLICATION – 2010-2011

It is the responsibility of the Illini Union Board (IUB) to coordinate the process to assign all available storage cabinets in the Student Organization Complex on an annual basis. As a result, IUB is excited to announce that it is now accepting Cabinet Storage Space Applications from interested registered student organizations for use through May 2011. Note: cabinet storage space assignments are made for the 2010-2011 academic year and may be renewed for subsequent years.

Please be advised of the following important information regarding the application process:

- All applicants must be registered with the Office of Registered Organizations, (Illini Union, Room 284) before the application will be considered. All organizations must re-register 365 days after their last registration date or when organization leadership changes to remain active. If your organization fails to re-register or becomes inactive for any reason, access to the space will be revoked. Inactive organizations will not be granted storage or office space.
- All applicants must be and remain in good standing with the Office of Registered Organization (Illini Union, Room 284).
- To submit your application, complete this application in its entirety and return to Illini Union room 284. All responses must be typed.
- Please include all information (including questions and question numbers) on your responses. Incomplete applications will not be reviewed.
- Applications are due Friday, March 19, 2010 by 4:30 pm to Illini Union room 284. No late applications will be accepted. Applicants will be notified of their status following the appropriate allocations process. Those organizations not selected for cabinet storage space will be kept on file for review if a vacancy occurs during the 2010-2011 academic year.

REGISTERED STUDENT ORGANIZATION INFORMATION

Name of Organization: ____________________________________________

Contact Person: ________________________________________________

Position Within Organization: ________________________________

Address: ______________________________________________________

Street ___________ City ___________ Zip ___________

Phone: ________________________________________________________

Day ___________ Evening ___________

E-Mail Address: ________________________________________________

I testify that the information provided in this application is accurate. I understand that my organization will be held responsible for all policies and procedures related to the Registered Student Organization Complex should our application be accepted (all tenants will be required to sign a lease).

Signature: ______________________________________________________________________

Date: ____________________________________________________________________________

Date Rec’d Office/ Cubicle

Time Mailbox:

Initials Cabinet:

Above is for Illini Union staff use only
Please complete the following questions in their entirety based upon the criteria as listed on the application cover page:

1. What is the purpose or mission of your organization?

2. How does your organization directly benefit the campus community? What types of events/programs/services does it provide the community?

3. Does your organization have office space or storage space that they use elsewhere on campus? If yes, where and what kind?

4. Why do you believe that your organization should be given a cabinet in the Illini Union?

5. Please provide any other information not included above, which you feel deserves the consideration.

All answers must be typed and attached to the cover sheet. Submit application to Illini Union room 284 by 4:30pm on Friday, March 19, 2010.

Revised February 2009