Human Resources Student Employee  
Illini Union  
University of Illinois at Urbana-Champaign

The Illini Union at the University of Illinois at Urbana-Champaign is seeking two (2) talented students to serve as the Human Resources Student Employees for the Illini Union Human Resources & Administrative Services and Director’s Office. Must be able to work Monday-Thursday 4:30p.m.-8:00 p.m.

Position Functions and Major Responsibilities:
Reporting to the Human Resources Manager for Human Resources & Administrative Services, the Human Resources Student Employee will provide office support and receptionist duties to the Illini Union Human Resources & Administrative Services and Director’s Office and other related duties.

For consideration, complete an application at the following website http://illiniunion.illinois.edu/Employment/ and specify your area of interest as “Human Resources”. Additional questions may be directed to iuemployment@illinois.edu or Human Resources and Administrative Shared Services Team at 217-333-5097.