The Illini Union at the University of Illinois at Urbana-Champaign is seeking talented students to serve as student employees for Late Night Dance and Events for the Illini Union Operations.

**Position Functions:** Reporting to the Evening/Weekend Building Supervisor, this position assists in the late-night monitoring of entry and egress into the building and computer lab; assists Evening/Weekend Building Supervisor in Late Night Dance operations.

**Job Duties and Responsibilities:**
1. Assist Building Supervisor in safeguarding building usage to students, faculty, staff, alumni & guests.
2. Assist Building Supervisor in facilitating Late Night Dances.
3. Monitors entry, egress, and operation of the Illini Union and computer lab.
4. Assist Building Supervisor in administering emergency action protocol.
5. Perform closing building tour to assure that all patrons have exited the building.
7. Contact Police in the event of an emergency.
8. Other duties as assigned by the Building Supervisor.

**Education & Experience**
Must be enrolled for at least 6 credit hours during Fall and Spring semesters, and at least 3 hours during the Summer semester. If not currently enrolled in Summer semester, student must have been enrolled for at least 6 credit hours in previous Spring semester or be enrolled for at least 6 credit hours in upcoming Fall semester.

**Required Knowledge, Skills & Abilities**
- Must have strong customer service aptitude and communications skills.
- Must have ability for working with diverse groups.

**Working Conditions**
- Must be able to work weekends and evenings.
- Late Night Dance shift: 9pm-2am, varied throughout semester.
- Must be able to maneuver throughout the building for extended periods.

**APPLICATION PROCEDURE:**
For consideration, complete an application at the following website [http://illiniunion.illinois.edu/Employment/](http://illiniunion.illinois.edu/Employment/) and specify your interest in “BUILDING OPERATIONS”
Application Deadline: September 17, 2021

Contact Elaina Camacho at edc4@illinois.edu or +1 (217) 300-9155 if you have questions about the position.

Questions regarding the application process may be directed to staffdevelopment@illinois.edu or Human Resources Shared Services Center at 217-333-3660.